



## SCHOOL UNIFORM POLICY

The 'School' refers to all staff and students in Abbot's Hill School, which includes the Early Years/Foundation Stage (EYFS), the Pre-Prep, Prep and Senior School.

The term 'parent' refers to those who have a parental responsibility for a child.

### MONITORING AND REVIEW

Person Responsible	Head of Senior School
Reviewed with	Head of Prep
Final Signatory	Head
Frequency of Review	Annual
Date of Last Review	September 2023
Date of Next Review	June 2024

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## 1. Introduction

Abbot's Hill School expects students to take pride in their appearance, as befits a professional environment.

This policy applies to all students of Abbot's Hill, including EYFS students from the time they move into Stepping Up.

We ask all parents and carers who send their children to our school to support the school uniform policy.

## 2. Aims

This policy aims to:

- o Set out our approach to requiring a uniform that is of reasonable cost and offers the best value for money for parents and carers
- o Explain how we will avoid discrimination in line with our legal duties under the Equality Act 2010
- o Clarify our expectations for school uniform

## 3. Our school's legal duties under the Equality Act 2010

The Equality Act 2010 prohibits discrimination against an individual based on the protected characteristics, which include sex, race, religion or belief, and gender reassignment.

To avoid discrimination, our school will:

- o Giving all students the opportunity to wear the uniform they feel most comfortable in or that most reflects their self-identified gender
- o Make sure that our uniform cost is controlled by clearly stating compulsory and optional items
- o Allow all students to have long hair (though we reserve the right to ask for this to be tied back)
- o Allow all students to style their hair in the way that is appropriate for school yet makes them feel most comfortable
- o Allow students to request changes to swimwear for religious reasons
- o Allow students to wear headscarves and other religious or cultural symbols
- o Allow for adaptations to our policy on the grounds of equality by asking students or their parents to get in touch with Mrs J Davison, Inclusion Lead, who can answer questions about the policy and respond to any requests

## 4. Limiting the cost of school uniform

Our school has a duty to make sure that the uniform we require is affordable.

We understand that items with distinctive characteristics (such as branded items, or items that have to have a school logo or a unique fabric/colour/design) cannot be purchased from a wide

range of retailers and that requiring many such items limits parents' ability to 'shop around' for a low price.

We will make sure that we:

- o Provide the best value for money for parents/carers
- o Operate a second-hand uniform shop
- o Avoid frequent changes to uniform specifications
- o Consult with parents and students on any proposed significant changes to the uniform policy

## **5. Expectations for school uniform**

### **5.1. Our School Uniform**

The full list of School Uniform is displayed in the Parent Handbook and is shown in Appendix A.

#### **Jewellery**

Students may wear one discrete stud in each ear and a small object of religious significance, such as a crucifix on a chain. No jewellery is to be worn during PE or Games. Body piercing is not allowed. For Health and Safety reasons, children in EYFS (Nursery and Reception) may not wear a necklace.

#### **Hair**

Hair should be of a natural colour and roots should be the same colour as the rest of the hair.

#### **Prep/Pre-Prep:**

Students must tie their hair back if it touches the shoulders or is longer than that.

#### **Senior School:**

Hair can be worn down but must be tied back on request by a teacher or member of staff, e.g., in a Science lesson or on the sports field. Students should carry a supply of black or navy hair bobbles at all times

#### **Footwear**

Students may not wear shoes that have platform soles or high heels. Neither do we allow students to wear trainers to school. We require all students to wear non-branded shoes as per the uniform list.

#### **Coats**

##### **Prep School/Pre-Prep:**

The school coat can be purchased from Schoolblazer.

##### **Senior School:**

If students would like to wear a coat it should be a coat purchased from Schoolblazer. This is either the puffer jacket or waterproof jacket. Benchcoats are only to be worn for fixtures, and not around school. No other coat is allowed to be worn. Coats are required to be removed once students are in lessons or other school activities.

### **PE and Swimming kit**

Required and optional items are available to view in the Appendices to this policy and at [www.schoolblazer.com](http://www.schoolblazer.com).

#### **5.2. Where to purchase it**

All Abbot's Hill school uniform (except where indicated on the list) must be purchased from our suppliers, Schoolblazer, at: [www.schoolblazer.com](http://www.schoolblazer.com). There is an easy-to-use sizing guide available on their website.

The school parents' association (AHSPA) operates a second hand uniform shop. For sizing purposes, a small number of sample items will be available in the second hand uniform shop.

## **6. Expectations for Abbot's Hill School**

### **6.1. Students**

Students are expected to wear the correct uniform at all times (other than specified non-school uniform days) while:

- o On the school premises
- o Travelling to and from school
- o At out-of-school events or on trips that are organised by the school, or where they are representing the school (if required)

Students are also expected to contact Mrs J Davison, Inclusion Lead, if they want to request an amendment to the uniform policy in relation to their protected characteristics.

### **6.2. Care of possessions**

6.2.1. All property should be stored safely at school: in the Senior School, lockers are provided for books and a sports locker is provided for PE kit. Parents should provide a combination lock for each locker.

6.2.2. All students must respect each other's property. It is forbidden to enter another student's bag or locker to borrow items of uniform or equipment from another student without their express permission. Items must be returned after use.

6.2.3. At Abbot's Hill School, we expect students to be responsible. If they find an item of named property that has been left somewhere, they should endeavour to return it to the owner. Failing that, to the class or form tutor. If they lose an item of property, they should first try to locate it and only then alert their class or form teacher who can place an alert on the staff noticeboard.

6.2.4. A lost property amnesty will be arranged at the end of each term. Any unnamed or unclaimed items will be donated to the second-hand uniform shop.

6.2.5. Senior School only: bags or possessions causing a hazard will be confiscated and taken to the Pastoral Hub from where the student must arrange collection.

### 6.3. **Parents and Carers**

Parents and carers are expected to make sure their child has the correct uniform and PE kit, and that every item is:

- o Clean
- o Clearly labelled with the child's name
- o In good condition

Parents are asked to contact their child's Head of Year if they want to request an amendment to the uniform policy in relation to:

- o Their child's protected characteristics
- o The cost of the uniform

Parents are expected to lodge any complaints or objections relating to the school uniform in a timely and reasonable manner.

Disputes about the cost of the school uniform will be:

- o Resolved locally
- o Dealt with in accordance with our school's complaints policy

The school will work closely with parents/carers to arrive at a mutually acceptable outcome.

### 6.4. **Staff**

Staff will closely monitor students to make sure they are in correct uniform. They will give any students and families breaching the uniform policy the opportunity to comply, but will follow the procedures laid out in the Promoting Positive Behaviour Policy if the situation doesn't improve.

In cases where it is suspected that financial hardship has resulted in a student not complying with this uniform policy, staff will take a mindful and considerate approach to resolving the situation.

### 6.5. **Governors**

The governing board will review this policy and make sure that it:

- o Is appropriate for our school's context
- o Is implemented fairly across the school
- o Takes into account the views of parents and students
- o Offers a uniform that is appropriate, practical and safe for all students

The board will also make sure that the school's uniform supplier arrangements give the highest priority to cost and value for money, for example by avoiding single supplier contracts and by re-tendering contracts at least every 5 years.

## 7. Monitoring arrangements

This policy will be reviewed annually by the Deputy Head, Pastoral and Head of Prep. At every review, it will be approved by the Head.

## 8. Links to other policies

This policy is linked to our:

- o Promoting Positive Behaviour policy
- o Equal Opportunities Policy
- o Anti-bullying policy
- o Complaints policy

### Signed

Issue Date: September 2023

Review Date: June 2024 or earlier if major change



Mrs Kathryn Gorman  
**Head**

# Appendix A

## Pre-Prep (Reception – Year 2) Uniform Requirements

### Reception

- Navy shorts
- Navy jogging bottoms
- Crested polo shirt
- Navy socks
- Navy crested sweatshirt
- Sports trainers (non marking soles)
- Navy crested stormproof coat
- Navy swimming costume, one piece
- Navy blue/black waterproof jacket and trouser
- Wellington boots

### Year 1-2 Pre-Prep School Winter Uniform worn from October half term and Spring Term

- Navy crested polo neck jumper or white revere collar blouse (long or short sleeved)
- Tartan pinafore (Black Watch) or Navy shorts
- Bottle green 'V' neck jumper with contrast trim
- Black shoes with strap or velcro
- Navy knee length cotton socks or tights
- Navy crested stormproof coat
- Hat, gloves, scarf (optional) – Any colour from Black Watch tartan; must be plain knit fabric or fleece. No other design of outdoor wear may be worn.

### Year 1-2 Pre-Prep School Summer Uniform worn Summer Term and Autumn first half term

- White and sky blue summer dress
- Navy summer cardigan
- White ankle socks (not sports socks)
- Navy baseball cap
- Black shoes with strap or velcro

### Year 1-2 PE Kit Items to be obtained from schoolblazer

- Navy crested polo shirt
- Clan T-shirt: **Cameron (Red)** / **MacDonald (Blue)** / **Macneil (Green)** (please note that the first Clan T-Shirt will be provided by the school)
- Navy crested PE shorts
- Navy crested sweatshirt
- Navy crested PE bag
- Navy crested stormproof coat

### Year 1-2 Other Compulsory PE Items Not available from schoolblazer

- Navy jogging bottoms
- Sport socks; white (2 pairs)
- Sports trainers (non-marking soles)

All footwear should have a name on underside of tongue or inner heel



**Year 1-2 Miscellaneous items**

- Book Bag
- Hair accessories (to match uniform)
- Blue legionnaire cap (compulsory in summer uniform)
- Waterbottle (named)

**Year 1-2 Woodland School Kit**

- Navy leggings
- Navy blue/black waterproof jacket and trousers (ideally with fleece lining)
- Wellington boots
- Gloves
- Hat
- warm socks

## Prep (Year 3 – Year 6) Uniform Requirements

### Prep School Winter Uniform

- Navy crested blazer (Year 3-6) or Navy fitted blazer (Year 5 and 6)
- Navy crested polo neck jumper or white revere collar blouse (long or short sleeved)
- Tartan pinafore (Black Watch) or Tartan Kilts (Year 5 and 6)
- Bottle green 'V' neck jumper with contrast trim
- Non branded weather proof, supportive black shoes (not suede or canvas)
- Navy knee length socks or tights
- Navy crested stormproof coat
- Hat, gloves, scarf (optional) – Any colour from Black Watch tartan; must be plain knit fabric or fleece. No other design of outdoor wear may be worn.

### Prep School Summer Uniform

- Navy crested blazer (Year 3-6) or Navy fitted blazer (Year 5 and 6)
- White and sky blue summer dress
- Navy summer cardigan
- White ankle socks (not sports socks)
- Non branded weather proof, supportive, black shoes (not suede or canvas)
- Navy baseball cap

### PE Kit Items (to be obtained from Schoolblazer)

- Navy crested polo shirt
- Clan T-shirt: **Cameron (Red)** / **MacDonald (Blue)** / **Macneil (Green)** (please note that the first Clan T-Shirt will be provided by the school and presented in assembly)
- Navy crested skort
- Navy crested PE shorts
- Navy crested midlayer top
- Navy crested tracksuit top
- Navy crested training pants
- Navy swimming costume, one piece
- Navy swim hat
- Coral, light green, white, navy games socks; knee-length (2 pairs)
- Sport socks; white (2 pairs)
- Navy crested games bag

### Other Compulsory PE Items (Not available from Schoolblazer)

- Football boots (moulded or screw-in studs)
- Indoor sports trainers for the Sports Hall (not flat heels, non-marking soles)
- Outdoor sports trainers
- Towel for swimming (name tape should be sewn by the tag)

All footwear should have a name on underside of tongue or inner heel

### Optional Items

Navy crested ear warmers /Navy crested baselayer top /Navy crested baselayer leggings

### Miscellaneous items

- Navy crested rucksack
- Hair accessories (to match uniform)
- Wellington boots

## Senior School Uniform

- Navy crested fitted blazer; to be available to be worn in school at all times
- School coat
- White (long or short sleeved) reverse collar blouse
- Tartan kilt (Black Watch) or Navy trousers. (Different lengths are available to purchase)
- Bottle green 'V' neck jumper with contrast trim
- Non branded Black shoes (not suede or canvas). Maximum heel height 5cm. Shoes must provide adequate support and be suitable for wet weather
- Black ankle or knee length socks or tights (minimum 70 denier)
- Hat, gloves, scarf (optional) – Any colour from Black Watch tartan; must be plain knit fabric or fleece. These items are only worn outside the school building. No other design of outdoor wear may be worn.

### PE Kit Items to be obtained from Schoolblazer

- Navy crested polo shirt
- Clan T-shirt: **Cameron (Red)** / **MacDonald (Blue)** / **Macneil (Green)** (please note that the first Clan T-Shirt will be provided by the school)
- Navy crested skort
- Navy crested fitness shorts
- Navy crested midlayer top
- Navy crested tracksuit top
- Navy crested training pants
- Navy crested waterproof jacket
- Navy swimming costume, one piece
- Navy swim hat
- Coral, light green, white, navy games socks; knee-length (2 pairs)
- Sport socks; white (2 pairs)
- Navy crested games bag

### Other Compulsory PE Items Not available from Schoolblazer

- Lacrosse stick
- Lacrosse goggles
- Mouth guards
- Football boots (moulded or screw-in studs)
- Indoor sports trainers for the Sports Hall (not flat heels, non-marking soles)
- Outdoor sports trainers
- Towel for swimming a name tape should be sewn by the tag

All footwear should have a name tape sewn on underside of tongue or peel and stick label on inner heel

### Optional Items

Navy crested ear warmers /Navy crested baselayer top/Navy crested baselayer leggings  
Navy crested swim bag/ Spikes / Tennis Racket rackets and covers must be named.  
Navy heavyweight puffer jacket (from Schoolblazer)